# Code of Ethics

## Fair Treatment

I will treat everyone fairly. I will not discriminate against anyone on grounds such as age, disability, gender, sexual orientation, religion, race, or national origin.

## Privacy

I will access private information on computer systems only when it is necessary in the course of my duties. I will maintain the confidentiality of any information to which I may have access. I acknowledge statutory laws governing data privacy such as the Australian Privacy Principles. I will not leak any private information that I read with those who are not authorised access.

## Communication

I will continually keep users informed about computing matters that may affect them -- such as conditions of acceptable use, sharing of common resources, maintenance of security, occurrence of system monitoring and any relevant legal obligations.

## System Integrity

I will strive to ensure the integrity of the systems for which I have responsibility, using all appropriate means -- such as regularly maintaining software and hardware; analysing levels of system performance and activity; and, as far as possible, preventing unauthorised use or access.

## Co-operation

I will co-operate with and support my fellow computing professionals. I acknowledge the community responsibility that is fundamental to the integrity of local, national, and international network resources.

## Honesty

I will be honest about my competence and will seek help when necessary. When my professional advice is sought, I will be impartial. I will avoid conflicts of interest; if they do arise I will declare them.

## Education

I will continue to update and enhance my technical knowledge and management skills by training, study, and the sharing of information and experiences with my fellow professionals. In the event I am asked to complete a task that I do not know how to complete, I will let those above me know that I am unable to do the set task due to a lack of skills on how to accomplish the task and request for either the task to be moved on to another employee or for me to acquire the correct training for it.

## Social Responsibility

I will continue to enlarge my understanding of the social and legal issues that arise in computing environments, and I will communicate that understanding to others when appropriate. I will strive to ensure that policies and laws about computer systems are consistent with my ethical principles.

## Workplace Quality

I will strive to achieve and maintain a safe, healthy, inviting, fun and productive workplace for all users. I will ensure that everything above will be achieved during my employment.